



# Community Agency Application

## **Organization Overview**

Rebuilding Together – St. Louis is an affiliate of a national volunteer organization. Our mission is to bring volunteers and communities together to improve the homes and lives of low-income homeowners. Rebuilding Together – St. Louis wants to ensure that there is a safe and healthy home for every person. Rebuilding Together, formerly Christmas in April, was founded by Bobby Trimble and a group of friends from the Alamo Heights Baptist Church in Midland, Texas, 1973. The Saint Louis affiliate was incorporated in 1992. In 1993, 105 volunteers worked on five homes. By the conclusion of 2009, Rebuilding Together – St. Louis will have worked on over 1,400 homes and 42 community projects in 52 communities.

## **Scope of Work**

Rebuilding Together – St. Louis utilizes 2,500 volunteers for both our Rebuilding Day in the spring, and for our year-round projects. For community projects, Rebuilding Together – St. Louis can provide the opportunity for small groups of 10 volunteers to larger groups of 400 volunteers to complete those projects. Examples of community projects in the past include:

- Laid new sod at an athletic field at a local high school
- Painting and making minor repairs at senior nutritional sites
- Revitalizing playgrounds
- Beautification of communities through basic landscaping

## **Course of Action**

- Create a list detailing potential projects
- Prioritize potential projects
- Complete community agency application and return it to Rebuilding Together

### **Assumptions and Agreements of Community Agency**

- Be available to discuss solutions of projects with House Captain
- In cooperation with RT and volunteer group, participate in budget review meeting
- Make additional funding and/or in-kind donations available
- Prepare agency for the project day by moving supplies, equipment and/or furniture away from the worksite
- Recruit residents, volunteers, staff and board members to assist on RBD
- Help organize and execute completion of some of the projects if feasible
- Assist RT in volunteer recognition

### **Required Proposal Format**

To apply, fill out the following application completely and attach all required forms. Either mail, fax or email applications to Rebuilding Together – St. Louis

### **Submission Deadline**

There is no exact deadline for applications. Rebuilding Together – St. Louis accepts applications year-round. If a community agency would like to be considered for Rebuilding Day, our one-day blitz event in the spring, applications are due March 1.

### **Submit To**

**Mail:** Rebuilding Together- St. Louis  
Attn: Zach Wood  
357 Marshall Avenue, Suite 2  
St. Louis, MO 63119-1839

**Fax:** 314.918.9920

**Email** (must be a PDF file):  
[zwood@rebuildingtogether-stl.org](mailto:zwood@rebuildingtogether-stl.org)

### **Date and Basis for Award**

Once applications are received they will be reviewed. Once the review process is complete, a staff member at Rebuilding Together – St. Louis will contact the community agency with further information.

### **For Additional Information Contact:**

Zach Wood  
AmeriCorps Partnership Coordinator  
314.918.9918 x26  
[zwood@rebuildingtogether-stl.org](mailto:zwood@rebuildingtogether-stl.org)



Rebuilding Together – St. Louis  
357 Marshall Avenue, Suite 2  
St. Louis, MO 63119  
Email: info@rebuildingtogether-stl.org  
Phone: 314-918-9918

## REBUILDING TOGETHER - ST. LOUIS Community Building Application

Name of Organization: \_\_\_\_\_

Executive Director: \_\_\_ Mr. \_\_\_ Mrs. \_\_\_ Ms. \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Site Address (if different): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Site Contact Person: \_\_\_\_\_ Site Phone: \_\_\_\_\_

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Purpose of organization and who it serves: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

What is the organization's major source(s) of funding?

\_\_\_\_\_  
\_\_\_\_\_

Repair Wish List - What are the three most important repairs needed?

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

Describe how the renovations will impact your clients: \_\_\_\_\_

\_\_\_\_\_

Is this space leased or owned? leased \_\_\_\_\_ owned \_\_\_\_\_

If leased, what is the length of the lease? \_\_\_\_\_

Lessor's name: \_\_\_\_\_ Phone: \_\_\_\_\_

Will repairs done by Rebuilding Together impact the lease? Yes \_\_\_\_\_ No \_\_\_\_\_

Please explain: \_\_\_\_\_

We expect the staff and/or friends of the organization to help the volunteers accomplish the repairs at your site. Will this happen? Yes \_\_\_\_\_ No \_\_\_\_\_ If no ,why? \_\_\_\_\_

Why is this an appropriate Rebuilding Together site? \_\_\_\_\_

**PLEASE INCLUDE THE FOLLOWING INFORMATION WITH THE APPLICATION:**

- Organization budget - past 2 years
- Proof of 501(c) 3 status
- List of Board of Directors and their professional affiliation

I/we certify that the above information is true and correct to the best of my/our knowledge. I/we realize that failure to provide all information requested could result in our application being invalid. I/we authorize you to check any references necessary to complete the processing of this application for the purpose of receiving facility rehabilitation through Rebuilding Together St. Louis. I/we also understand that any information received will be kept confidential and will be used strictly for determining my/our eligibility for this program.

\_\_\_\_\_  
Signature of Applicant Date

\_\_\_\_\_  
Signature of Lessor (if applicable) Date

Return to: Rebuilding Together St. Louis  
Attn: Zach Wood  
357 Marshall Ave., Suite 2  
St. Louis, MO 63119

Phone: 314-918-9918 ext 26